

Application for the 2<sup>nd</sup> Year Scholarship at the Academy of Fine Arts Vienna

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Personal Data

Matriculation number:	
Name:	
Surname:	
Student-E-Mail-Address:	@student.akbild.ac.at
Nationality:	
Address:	
Field of study/Studio:	
Enrolled since (MM/JJJJ)	
Current Semester:	
(optional) Name of child_ren and date_s of birth:	

## A...kademie der bildenden Künste Wien

### Monthly Income (in Euro)

Income from employment:	
Savings:	
Unemployment / Social Welfare or other governmental aid:	
Family-/ maternity allowance:	
Alimony/maintenance claims after the divorce:	
Orphan's/semi-orphans' pension:	
Other income:	
Total monthly income:	

### Monthly Expenses (in Euro)

Living expenses (eg.: rent, energy costs, food, etc.):	
Study-related expenses:	
Insurance:	
Child care expenses:	
Loan repayments:	
Child support (alimony):	
Other expenses:	
Total monthly expenses:	

# A...kademie der bildenden Künste Wien

## Information about school education and studies so far

Highest completed level of education:	
Name of educational institution:	
Annual tuition fee of your previous educational institution (in Euro):	

## Are you a recipient of (Austrian or international) stipends?

Name of funding organisation(s) and indication of whether it is a one-time payment or annual/semi-annual/monthly payment:	
Total amount in Euro:	

## Explanation of personal situation and justification of social neediness

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# A...kademie der bildenden Künste Wien

Bank connection	
Name of the bank:	
IBAN-Code:	
BIC:	
SWIFT-CODE:	

By sending the application form, I declare all information given to be true and fully disclosed. Your information will be kept confidential.

I acknowledge that the personal data collected in the course of the application (according to § 1 StudFG and § 65 UG in conjunction with § 1 PersGV 2014 as well as § 2 TDBG 2012) will be stored by the Vice-Rectorate for Art | Teaching for the duration of the legally required retention period and will be passed on to the Registrar's office and, in case a grant is awarded, to the accounting department of the Academy of Fine Arts Vienna as well as to the Federal Ministry of Finance (Transparency portal and – database), which will also store the personal data for the duration of the legally required retention period.

In addition, I agree with sending the application form that, in case a grant is awarded, my bank details are forwarded to the accounting department of the Academy of Fine Arts Vienna for further processing and will be stored for the duration of the legally required retention period.

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Place, Date

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Signature

# A...kademie der bildenden Künste Wien

## Documents required for submission

All submitted documents have to be a copy of the originals and have to be translated into German or English (certified translation):

1. Fully completed and signed application form
2. Personal Information (Upload in one PDF, max. 10 MB):
  - Short commentary on previous artistic work with a maximum of 500 characters (including spaces)
  - Valid photo ID (identity card, passport, or similar)
  - Confirmation of academic semesters (“*Studienzeitbestätigung*”)
  - Proof of academic achievement for the last two semesters
  - Last school and/or diploma certificate
3. Confirmation of registration („*Meldezettel*“)
4. Financial proof (Upload in einer PDF, max. 10 MB)
  - Consistent and continuous bank account statements for the last 6 months
  - Proof of scholarships received
  - Proof of income (e.g., paycheck/pay stubs) for the last 6 months
  - In case of illness: information on therapy/treatment costs: what type of therapy/treatment are you receiving? Since when? How much do you pay for it and how much is covered by health insurance? (Medical certificate, confirmation of payment of therapy/treatment costs)
  - Optional: Invoices or other payment confirmations of special expenses for the last 6 months (living expenses are excluded from this)
5. Additional required documents (Upload in one PDF, max. 10 MB)
  - If you have loans or debt repayments: any documents/documents to prove loan or debt repayments
  - If you have children: Birth certificate(s), alimony agreement, any type of advance as well as alimony already received, confirmation of alimony payments for the last 6 months, bills or other proof of payment for child care for the last 6 months

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## 6. Portfolio & CV (max. 10MB, max. 10 pages)

- incl. photos and descriptions of the artistic work to date
- Any film, video and sound work has to be uploaded on vimeo.com or youtube.com (access without password)
- Biographical data in the shape of a tabular curriculum vitae (personal data, education, exhibitions and activities)

## 7. One Letter of Recommendation (PDF)

- by the head of the Studio in whose Studio the admission took place in the first semester
- With special consideration of the previous study's success as well as
- the study motivation

The application for the 2<sup>nd</sup> Year Scholarship and all documents concerning your financial and personal situation will be reviewed exclusively in the Vice Rectorate for Art | Teaching for preliminary evaluation. The jury can solely review the portfolio, including the curriculum vitae and the letter of recommendation.

To be filled in by the Vice Rectorate Art | Teaching

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Das 2<sup>nd</sup> Year Scholarship für das Studienjahr  
wurde bewilligt, die Quästur wird um Anweisung des folgenden Betrags ersucht:

1. Tranche

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Zu entrichten aus dem 2<sup>nd</sup> Year Scholarship  
(IA Kunstauktion )

Höhe des Anweisungsbetrages (in Euro)

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Datum

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Unterschrift  
Vizerektorin Kunst | Lehre

2. Tranche

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Zu entrichten aus dem 2<sup>nd</sup> Year Scholarship  
(IA Kunstauktion: )

Höhe des Anweisungsbetrages (in Euro)

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Datum

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Unterschrift  
Vizerektorin Kunst | Lehre